



Scots' Presbyterian Church Berry

*Our purpose is to
Love God with our heart, soul, mind and might and to
Love our neighbour as ourselves*

Serving Guide for Volunteers

POSITION	Bible Reader
GOAL OF POSITION	To read the Bible in such a way as to present clearly its meaning to the congregation
REQUIREMENTS	<p>Read the passage beforehand and think about its meaning.</p> <p>Clarify accepted pronunciation of names and difficult words.</p> <p>If there is speech in the passage determine the probable nature of the intonation used by the speaker (for example, was it a command or an emphatic utterance? was it a question? was it sarcastic or scornful? was it a normal presentation of information or teaching?).</p> <p>Determine the emphasis which should be used to present the meaning of the passage most clearly.</p> <p>Practise reading the passage at home to work out the most appropriate nature of the delivery.</p> <p>Be at the lectern as soon after the previous part of the service as possible. If the reading follows the offering move to the lectern while those collecting the offering are returning to their seats. If the reading follows a hymn then move to the lectern during the last verse of the hymn to be there when the hymn ends.</p> <p>Adjust the height of the microphone so it is directed towards your mouth. Do this using the long arm holding the microphone and not the microphone clamp.</p> <p>Announce the book, chapter and verses to be read along with the page number in the pew Bibles. Give people time to find the page in their Bibles.</p> <p>Read the passage at a speed which is not too fast or not too slow. (The general tendency is to read too fast).</p> <p>Convey the meaning of the passage by using appropriate emphasis and intonation.</p> <p>If there are two readings then, after the first, turn the pages of the Bible over to the second reading before you return to your seat. It may be easier to sit in the front pew during the next hymn instead of returning to your seat.</p>
ABSENCE	In the event of being unable to serve on the rostered day, please arrange a swap with another person on the roster and inform the Minister about the change.